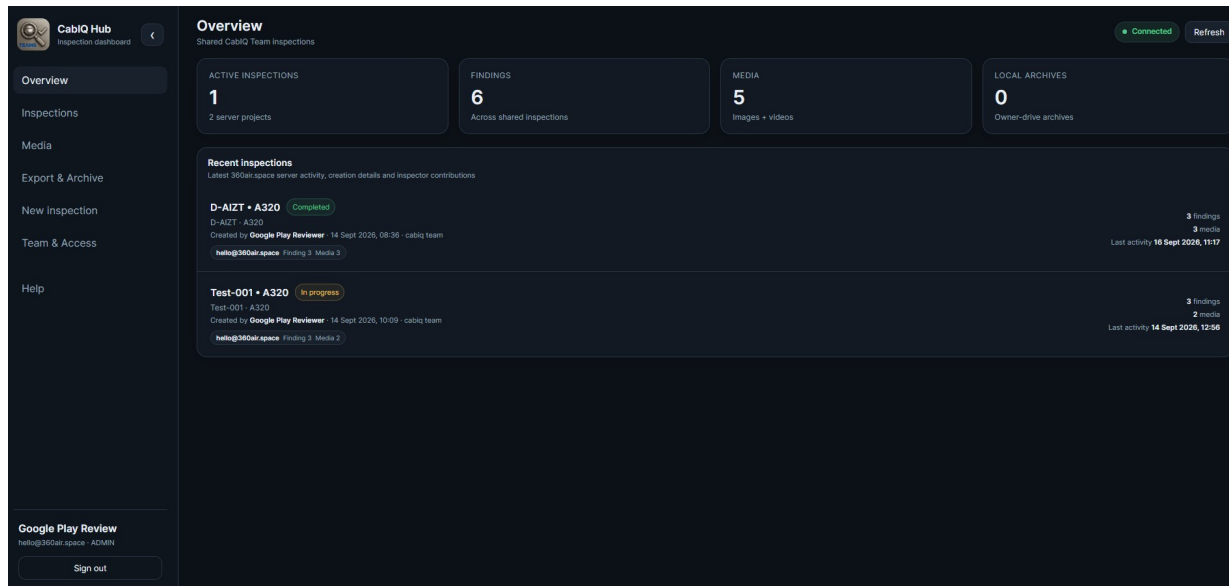


CablQ Hub

Quick Start Guide

Sign in, review shared inspections and findings, manage media, create reports and administer your customer team.

SIGN IN → OVERVIEW → OPEN INSPECTION → REVIEW → REPORT → MANAGE



Hub workflow

- Use Overview to confirm activity and connection status.
- Open an inspection to review findings, media, actions and optional state.
- Generate PDF/XLSX/media handover packages from Export & Archive.

ROLE Available pages and actions depend on your CablQ role. Customer Administrators additionally manage Team & Access.

CablQ Hub 0.7.27 • September 2026 • 360air.space

1 Sign in to CablQ Hub

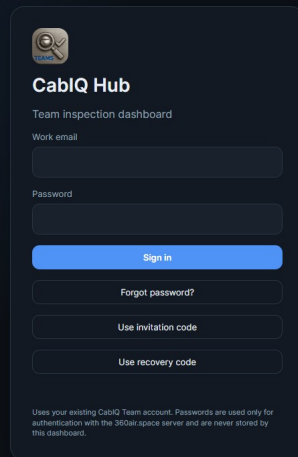
Use your CablQ work account

What to do

- **Enter your work email and password**, then select Sign in.
- **Use Forgot password?** when you cannot remember the password.
- **Use invitation code** for first-time account activation when required.
- **Use recovery code** only when a recovery flow has supplied one.

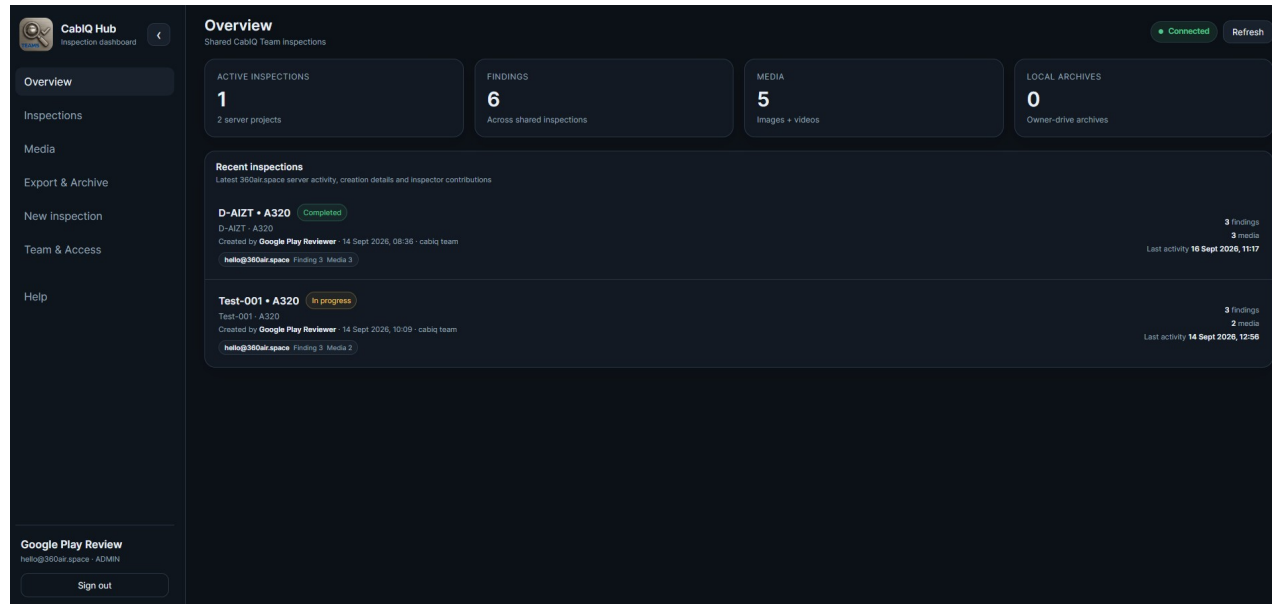
NOTE Your password is used for authentication with the 360air.space CablQ service and is not shown in the Hub.

TIP After sign-in, confirm the green Connected indicator before time-critical online work.

The image shows a dark-themed sign-in interface for CablQ Hub. At the top left is the CablQ logo. Below it, the text 'CablQ Hub' is displayed, followed by 'Team Inspection dashboard'. There are two input fields: 'Work email' and 'Password'. Below these is a blue 'Sign in' button. Underneath the button are three links: 'Forgot password?', 'Use invitation code', and 'Use recovery code'. At the bottom, a small disclaimer states: 'Uses your existing CablQ Team account. Passwords are used only for authentication with the 360air.space server and are never stored by this dashboard.'

2 Read the Overview

Confirm shared inspection activity at a glance



What to do

- **Check Active inspections**, Findings and Media totals.
- **Use Recent inspections** to see status, finding/media counts and last activity.
- **Select an inspection** from the recent list or open Inspections from the sidebar.
- **Refresh** if you expect recent mobile changes that are not yet visible.

NOTE Counts are server-side shared data for your current CabIQ customer organization.

TIP Connected means the Hub can reach the CabIQ service; individual Team devices may still be offline.

3 Find and open an inspection

Search active or completed projects

INSPECTION	AIRCRAFT / COMPONENT	STATUS	FINDINGS	MEDIA	LAST ACTIVITY
D-AIZT • A320 Eurowings Created by Google Play Reviewer - 14 Sept 2026, 09:36	D-AIZT - A320	Completed	3	3	16 Sept 2026, 11:17
Test-001 • A320 A320 Demo Aircraft Created by Google Play Reviewer - 14 Sept 2026, 10:09	Test-001 - A320	In progress	3	2	14 Sept 2026, 12:56

Google Play Review
hello@360air.space - ADMIN
Sign out

What to do

- **Search** by aircraft, registration, project or airline.
- **Filter by status** when the list becomes longer.
- **Review the findings**, media and last-activity columns before opening a project.
- **Select the inspection row** to open its complete finding list.

NOTE Aircraft and FAI / Source Inspection projects are shown in the same Inspections view.

4 Work with the finding list

Review findings, actions, media and optional state

CablQ Hub Inspection dashboard

D-AIZT • A320 Show details Completed Connected Refresh

← Back

Findings Live 360air.space server findings with Inspector and related media Drag column headers to rearrange Reset columns

ID	FINDING	INSPECTOR	MEDIA	SEVERITY	ACTION	FINAL ACTION	STATE	UPDATED
1	Hatrack Row 3 Door doesn't close Not yet reviewed in Hub	Google Play Reviewer hello@360air.space		Major	Repair	Door latch has been adjusted, and function check performed.	Not set	14 Sept 2026, 10:07 Mobile rev 2
2	Seat Covers Seat covers worn out, seat no. 1A, 3F, 8E, 22D Not yet reviewed in Hub	Google Play Reviewer hello@360air.space		Minor	Replace	Add final action...	Not set	14 Sept 2026, 08:40 Mobile rev 1
3	Carpet Carpet dirty and looks worn out Not yet reviewed in Hub	Google Play Reviewer hello@360air.space		Minor	Replace	Add final action...	Not set	14 Sept 2026, 08:42 Mobile rev 1

Google Play Review
hello@360air.space • ADMIN
Sign out

What to do

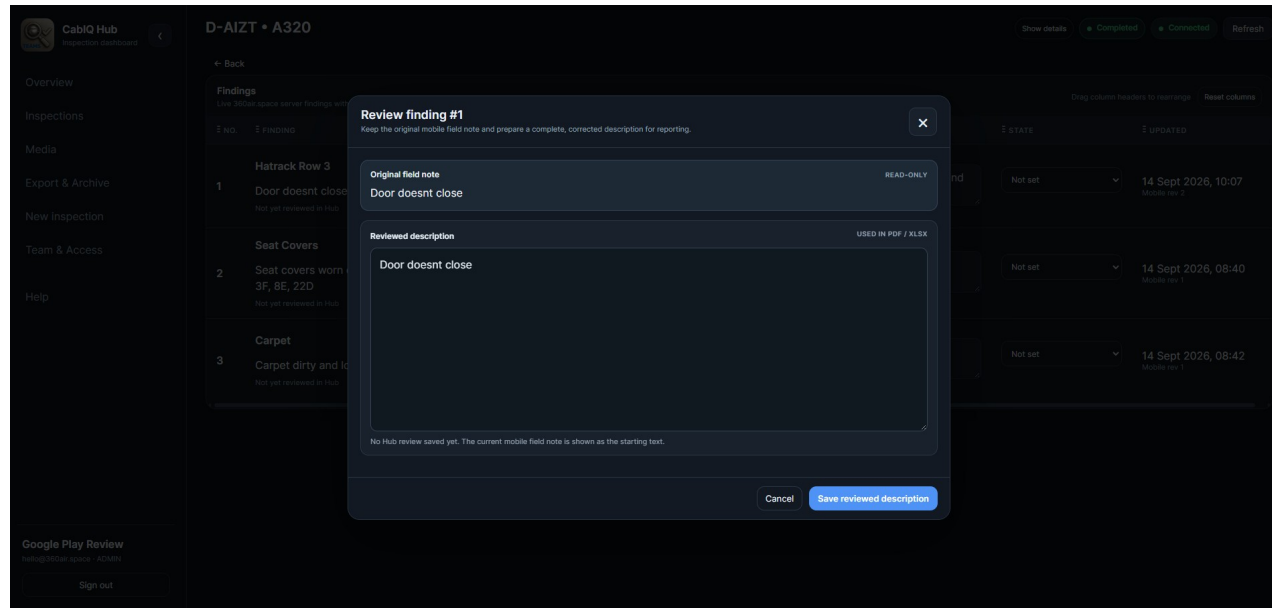
- **Review the original finding title and current description.**
- **Open Review / edit** when the field note needs a corrected reporting description.
- **Enter Final Action** when the performed corrective action needs to be recorded.
- **Use State only** when your workflow requires it; Not set is valid.
- **Open a media thumbnail** to inspect the linked photo or video.

NOTE Final Action, Reviewed Description and optional State are separate fields and serve different purposes.

TIP The State column can remain unused for inspection types where a formal finding disposition is not required.

5 Review and improve a finding description

Keep the mobile field note and prepare clean report wording



What to do

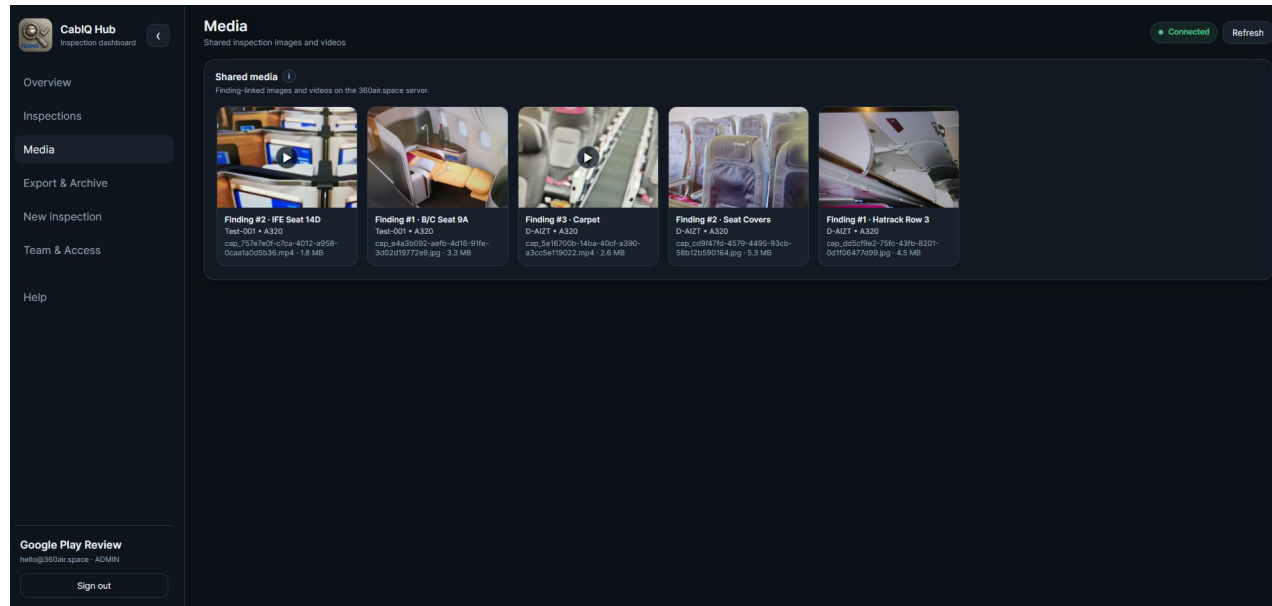
- **Original field note** is read-only and preserves what was captured in the field.
- **Edit Reviewed description** for spelling, clarity and more complete report wording.
- **Select Save reviewed description** to create a Hub review revision.
- **The reviewed text** is used in PDF/XLSX reporting when present.

NOTE Do not add assumptions or technical conclusions that are not supported by the inspection evidence.

TIP A short mobile note can stay concise; the Hub review is the right place to prepare the final report wording.

6 Review photos and videos

Use Media for shared visual evidence



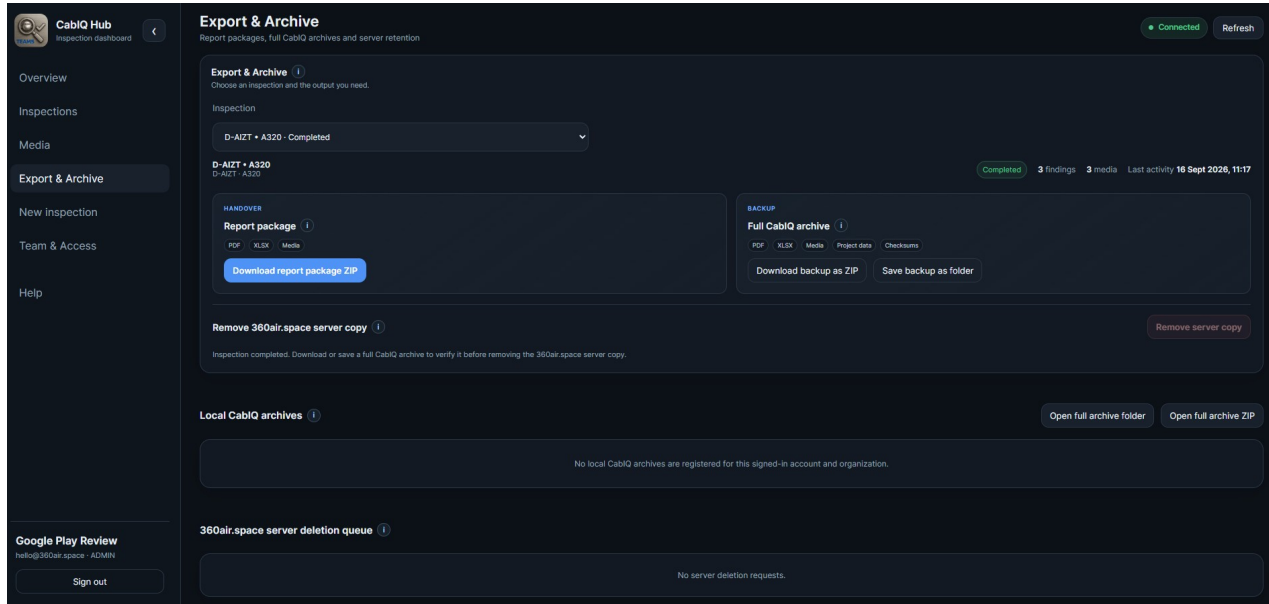
What to do

- **Media shows** finding-linked images and videos from shared inspections.
- **Select a thumbnail** to open the original item.
- **Video cards** include a play indicator; images can be opened for detailed review.
- **Use image annotations** where available to highlight evidence without changing the original file.

NOTE Media remains linked to the inspection and finding so the context is preserved in reporting and archives.

7 Create reports and archives

Choose between handover output and full backup



What to do

- **Select the required inspection** at the top of Export & Archive.
- **Download report package ZIP** for PDF + XLSX + linked media handover.
- **Use Full CablQ archive** when you need the complete project backup including project data and checksums.
- **Verify a full archive** before requesting removal of the server copy.

NOTE Report package = handover. Full CablQ archive = complete backup/retention package.

TIP Do not remove the 360air.space server copy until the full archive has been created, stored and verified.

8 Create a new inspection

Customer Administrators can create Aircraft or FAI / SI projects

What to do

- **Choose the inspection type** and enter the required project/aircraft information.
- **Confirm the inspection date** and operational reference fields.
- **Select the required finding-numbering mode.**
- **Choose Create inspection**; authorized Team devices can then open the shared project.

NOTE Automatic team numbering provides a coordinated, offline-safe sequence across multiple inspectors.

TIP An inspection can also be created from the CabIQ Team app when that better fits the field workflow.

9 Manage Team & Access

Customer Administrator workflow

Team & Access
Register inspectors, managers and customer administrators

Manage customer users and roles.

Name * Work email *

Role *

Inspector

CabIQ sends a secure welcome invitation. The new user chooses their own password when activating the account; no temporary password is required.

[Register user](#)

USER	ROLE	STATUS	TEAM CONNECTION	LAST SIGN-IN	MANAGE
Google Play Reviewer hello@360air.space	Administrator	Active	Offline OnePlus OnePlus8Pro Last seen 16 Sept 2026, 13:13	16 Sept 2026, 15:07	Save role Reset password Delete user

Google Play Review
hello@360air.space - ADMIN

[Sign out](#)

What to do

- **Register users** with name, work email and the required role.
- **Choose Inspector**, Lead, Viewer or Administrator as appropriate.
- **Use Save role** to apply a role change.
- **Use Reset password** to send the standard recovery flow.
- **Team connection** shows the latest known CabIQ Team device presence for each user.

NOTE Team & Access is customer-scoped. Normal customer administrators do not manage other CabIQ customer organizations.

TIP Use named individual accounts instead of shared logins whenever possible.

✓ Quick workflow before handover

A short final check for a completed shared inspection

Inspection review

- All expected findings are synchronized and visible.
- Reviewed descriptions are complete where needed.
- Photos/videos open and match the correct findings.
- Final Action is entered where corrective work is documented.
- Optional State is used only where the process requires it.

GOOD PRACTICE Use concise technical wording and preserve the original field note as the inspection record.

Report and retention

- Project status is correct before final reporting.
- Download and review the PDF/XLSX/media report package.
- Create a Full CablQ archive when independent retention is required.
- Verify the archive before requesting server-copy removal.
- Store the archive in the agreed customer location.

HELP Use the built-in Help page for detailed operational guidance and troubleshooting.